

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: NOVEMBER 2017 - FEBRUARY 2018**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**2 November 2017**

**Clean Streets, Recycling & Environment**

Shared Regulatory Services Annual report	To enable the Cabinet to receive and note the Shared Regulatory Services Annual Report 2016-17.	Green		Cabinet
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**Finance, Modernisation & Performance**

Cardiff Council Annual Complaints Report 2016 - 17	<p>The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year.</p> <p>This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented.</p> <p>Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such as the number of complaints being upheld.</p>	Green		Cabinet
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2018/19 Budget Proposals for Consultation	To consider Budget proposals for consultation	Green		Cabinet
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Treasury	To inform members of the Council's Treasury Management activities	Green		Cabinet
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Management Mid year report	since 1st April 2017 and the position as at 30th September 2017.			Council

**16 November 2017**

**Leader**

Delivering Capital Ambition	To outline the arrangements that will support the delivery of the Administration's Capital Ambition statement and respond proactively to the key financial and organisational challenges that dominate the medium term planning horizon of the Council;	Amber		Cabinet
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**Clean Streets, Recycling & Environment**

Response to Scrutiny Committee Report entitled Restore Our Rivers	To respond to the Environmental Scrutiny Report entitled 'Restore Our Rivers'			Cabinet
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**Housing & Communities**

Development of a City Wide Employability Provision	To set out proposals for development of a City Wide response to Employability Provision and improving Involvement and Participation opportunities for Communities post Communities First closure.	Amber	Public Consultation will be undertaken during July with a mixture of online and stakeholder engagement, report	Cabinet
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			will be available by Mid-August	
Night time economy	<p>This Partnership Strategy has been developed to manage and , shape the growth of Cardiff's Night Time Economy. It aims to make the night time economy safe and welcoming, by focussing on three priority areas:</p> <ul style="list-style-type: none"> <li>• Movement in and around the night time economy</li> <li>• Prevent crime and disorder in the night time economy</li> <li>• A safe and welcoming night time economy for all</li> </ul>	green	<p>The following organisations and boards have been engaged and consulted on the development of the strategy :</p> <ul style="list-style-type: none"> <li>• Safer &amp; Cohesive Communities Programme Board</li> <li>• Executive Public Services Board</li> <li>• Legal Services</li> <li>• South Wales Police</li> <li>• Cardiff &amp; Vale University Health Board</li> <li>• Cardiff BID</li> <li>• Shared Regulatory Services</li> <li>• Licensee Forum</li> </ul>	Cabinet

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### Education, Employment & Skills

<p>School Admission Arrangements 2019/20</p>	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements ) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p> <p>The School Admission Arrangements must be determined for implementation in September 2019.</p> <p>Prior to agreeing the aforementioned arrangements the Council is required to conduct annual consultation. On undertaking this process in 2016/17 stakeholders expressed that they wanted further consideration of additional/alternate criteria. As such Cabinet agreed to authorise officers to consider further the Council's school admission arrangements including wider research into alternative options and the impact of each, in advance of consultation on the Council's School Admissions Policy 2019/20.</p> <p>The Cabinet report will set out the outcome of this research and the proposed admission arrangements for 2019/20 following consideration of the outcomes prior to consultation which must take place between 1 September 2017 and 1 March 2018.</p>	<p>Amber</p>	<p>A range of stakeholders will be consulted as part of the annual admission arrangements consultation.</p>	<p>Cabinet</p>
<p>School Organisation Proposals: The provision of English-medium primary school places in the</p>	<p>At its meeting on 21 November 2016 the Cabinet agreed to authorise officers to:</p> <ul style="list-style-type: none"> <li>• seek the agreement of Welsh Ministers of the proposed modification to an agreed school organisation proposal to</li> </ul>	<p>Amber</p>		<p>Cabinet</p>

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Adamsdown and Splott wards	<p>increase the capacity of Moorland Primary School from 2FE to 3FE from September 2017.</p> <ul style="list-style-type: none"> <li>review projections and demand for English-medium primary school places in the area to inform the future progress of the proposed expansion of Moorland Primary School.</li> </ul> <p>Implementation of the proposal was subsequently deferred to September 2018.</p> <p>Pupil projections have now been updated and indicate that the predicted rise in pupil numbers has not materialised and that the proposed increased provision at Moorland Primary School is no longer needed.</p>			

### Finance, Modernisation & Performance

Quarter 2 Performance Report	This report presents a summary of the Council's performance for Quarter 2 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
Month 6 Budget Monitoring Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first six months of the financial year.	GREEN		Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Senior Management Arrangements	To seek Cabinet approval for an amended senior management structure in line with the new Administration's statement of priorities – Capital Ambition - and the pending retirement of the Director of Social Services.	Green	Consultation has been undertaken with Senior Managers, Trade Unions and Scrutiny	Cabinet

### Investment & Development

Train Station Business Plan	To update Cabinet on proposals for the redevelopment of Cardiff Central Station and provide an overview of the business plan for redevelopment.	Amber	Engagement with key stakeholders, including regional stakeholders	Cabinet
Multi Purpose Arena Update	To update Cabinet on the outline business plan for the development of the Multi Purpose Arena project and to seek appropriate delegations to progress the proposal.	Amber	Market engagement	Cabinet

### Strategic Planning & Transport

Supplementary Planning Guidance	<p>To consider Supplementary Planning Guidance relating to:</p> <ul style="list-style-type: none"> <li>Residential Extensions and Alterations</li> <li>Infill Sites</li> <li>Safeguarding Business and Industrial Land and Premises</li> <li>Food Drink and Leisure Uses</li> <li>Childcare Facilities</li> <li>Green Infrastructure</li> <li>Planning for Health</li> </ul>	Amber	Consultation on the SPGs is in line with the LDP Community Involvement Scheme. Consultation included the following:	Cabinet
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			<ul style="list-style-type: none"> <li>• A 6 weeks public consultation period</li> <li>• A public notice in the local press to notify anyone with an interest</li> <li>• Copies of the documents were made available to view in all Cardiff Libraries, County Hall and on the Council website.</li> </ul> <p>In addition to Councillors were notified about the current SPG consultation and an email/letter notification was sent out to consultees on the SPG Consultation List – this list included the formal LDP consultees and anyone else who has requested to be kept informed of</p>	



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			SPG consultations, including businesses, interested groups and individuals.	
British Cycling and HSBC Core Cities Cycling Partnership: Cardiff Programme	British Cycling has secured an 8-year sponsorship deal with banking group HSBC to support the delivery of a comprehensive programme of activities to develop cycling in 10 UK Core Cities including Cardiff. This agreement replaces British Cycling's previous sponsorship deal with SKY. British Cycling and HSBC require an agreement for the 8-year duration of their sponsorship with the 10 core cities.	Green	The project will involve extensive engagement with key stakeholders including local ward members, schools, community groups, businesses and individuals.	Cabinet
Response to Scrutiny report entitled S106 Funding for the Development of Community Projects	To respond to the report of the Environmental Scrutiny Committee entitled Management of Section 106 Funding for the Development of Community Projects.	Green		Cabinet

**14 December 2017**

**Finance, Modernisation & Performance**

Corporate Risk Register Mid Year	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register	Amber		Cabinet
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Review	(CRR) at a Cabinet Meeting in July 2017. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.			

Calculation of Council Tax Base 2018/19	To consider the Council Tax Base for 2018/19	Green		Cabinet
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### Housing & Communities

Recommissioning of Housing and Support Services for Young People	To seek approval for the recommissioning of a range of housing and support services for young people.	AMBER		Cabinet
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### Investment & Development

Delivery of the new bus station	The report will be to update Cabinet on the business plan for the development of the new bus station and to agree the necessary next steps.	Amber		Cabinet
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Review of the Council's Commercial Venues	The report will outline a new approach to the management of the Council's commercial venues.		Engagement with key stakeholders.	Cabinet
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**18 January 2018**

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**Culture & Leisure**

Library Historical Collections				Cabinet
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**Housing & Communities**

Homelessness & Housing Need	<p>To update Cabinet on</p> <ul style="list-style-type: none"> <li>• The level of housing need in the city</li> <li>• The progress in changing the approach to homelessness since the introduction of the new Housing Wales Act</li> </ul> <p>To consider alternative options for meeting housing need.</p>	Amber	Consultation will be undertaken with key partners /stakeholders about the proposals ahead of the report being considered at Cabinet.	Cabinet
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**Investment & Development**

Core Office Accommodation Business Case		Amber		Cabinet
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**15 February 2018**

**Finance, Modernisation & Performance**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Quarter 3 Performance Report	This report presents a summary of the Council's performance for Quarter 3 of the 2017-18 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet

Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	Green		Cabinet
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Budget 2018/19	To consider the Council's budget for 2018/19			Cabinet Council
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### Investment & Development

City Masterplan	The report will present a series of masterplans covering key areas of the city			Cabinet
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Phase 2 Delivery Plan for ISV	The report will outline proposals for next steps and seek to delegate authority to progress the delivery plan	Green		Cabinet
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